ONE LIFE UNLIMITED pAY SCHEDULE 2022

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| **remember** | timesheets and habilitation reports are due every other monday |

 | Failure to turn in your timesheet on time, or not filling out all required fields will result in delaying your paycheck. Billing over 40 hours per week must first be approved by your Care Manager.  |
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| **Month** |  **Billing Period** |  **Period Start** |  |  **Period End** |  **Timesheet Due** |  **Pay Period Date** |
| january | 1 |  12/19/2021 |  | 1/01/2022 | 1/03/2022 | 1/14/2022 |
| 2 | 1/02/2022 |  |  1/15/2022 | 1/17/2022 | 1/28/2022 |
| february | 3 | 1/16/2022 |  |  1/29/2022 | 1/31/2022 | 2/11/2022 |
|  4 |  1/30/2022  |  |  2/12/2022 | 2/14/2022 | 2/25/2022 |
| march |  5 | 2/13/2022 |  | 2/26/2022 | 2/28/2022 | 3/11/2022 |
|  6 | 2/27/2022 |  | 3/12/2022 | 3/14/2022 | 3/25/2022 |
| april |  7 | 3/13/2022 |  |  3/26/2022 | 3/28/2022 | 4/08/2022 |
|  8 | 3/27/2022 |  |  4/09/2022 | 4/11/2022 | 4/22/2022 |
| may |  9 | 4/10/2022 |  | 4/23/2022 | 4/25/2022 | 5/06/2022 |
|  10 | 4/24/2022 |  | 5/07/2022 | 5/09/2022 | 5/20/2022 |
| june |  11 | 5/08/2022 |  | 5/21/2022 | 5/23/2022 | 6/03/2022 |
|  12 | 5/22/2022 |  | 6/04/2022 | 6/06/2022 | 6/17/2022 |

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**CALENDAR LEGEND Green Period Pay Day Yellow Period End Red Time Sheets Due**

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| --- | --- | --- | --- | --- | --- |
| January | February | March | April | May | June |
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| S | M | T | W | T | F | S |
|  |  |  |  |  |  | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |  |  |  |  |  |

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| S | M | T | W | T | F | S |
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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 |  |  |  |  |  |
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| S | M | T | W | T | F | S |
|  |  | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |  |  |
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| S | M | T | W | T | F | S |
|  |  |  |  |  | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
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| --- | --- | --- | --- | --- | --- | --- |
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |  |  |  |  |
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| S | M | T | W | T | F | S |
|  |  |  | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |  |  |
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